

2. AMENDMENT/MODIFICATION NO. 06	3. EFFECTIVE DATE 31-Jul-2014	4. REQUISITION/PURCHASE REQ. NO. 1300438384	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N00421	7. ADMINISTERED BY (If other than Item 6) CODE	S2101A

Naval Air Warfare Center Aircraft Division (PAX Annex 1)
 22299 Exploration Drive, Suite 301
 Lexington Park MD 20653-2058
 demetrice.parker1@navy.mil 301-737-2786

DCMA Baltimore
 217 EAST REDWOOD STREET, SUITE 1800
 BALTIMORE MD 21202-5299

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) MIL Corporation; The 4000 Mitchellville Road, Suite A210 Bowie MD 20716-3177		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-05-D-4623-M802 10B. DATED (SEE ITEM 13) 21-Jul-2010
CAGE CODE 0CA21 FACILITY CODE		[X]

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
 SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.)SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a) and 52.217-9 -Option to Extend
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) Michael R. Means, Director of Pricing	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Donald L Mumbert, Contracting Officer
15B. CONTRACTOR/OFFEROR /s/Michael R. Means (Signature of person authorized to sign)	15C. DATE SIGNED 30-Jul-2014
	16B. UNITED STATES OF AMERICA BY /s/Donald L Mumbert (Signature of Contracting Officer)
	16C. DATE SIGNED 31-Jul-2014

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 2 of 2	FINAL
----------------------------------	----------------------------	----------------------------------	----------------	-------

GENERAL INFORMATION

The purpose of this modification is to exercise option period IV. The new period of performance will be 01 August 2014 through 31 July 2015. Accordingly, said Task Order is modified as follows: A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from [REDACTED] by [REDACTED] to [REDACTED]

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
5400	WCF	[REDACTED]	[REDACTED]	[REDACTED]

The total value of the order is hereby increased from [REDACTED] by [REDACTED] to [REDACTED]

CLIN/SLIN	From (\$)	By (\$)	To (\$)
5400	[REDACTED]	[REDACTED]	[REDACTED]

The Period of Performance of the following line items is hereby changed as follows:

CLIN/SLIN	From	To
-----------	------	----

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 1 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
5000	R699	Labor in support of the SOW (WCF)	1.0	LO	██████████	██████████
5001		Data in support of CLIN 5000				██████████
5100	R699	Labor in support of the SOW (WCF)	1.0	LO	██████████	██████████
5101		Data in support of CLIN 5100				██████████
5200	R699	Labor in support of the SOW (WCF)	1.0	LO	██████████	██████████
5201		Data in support of CLIN 5200				██████████
5300	R699	Labor in support of the SOW (WCF)	1.0	LO	██████████	██████████
5301		Data in support of CLIN 5300				██████████
5400	R699	Labor in support of the SOW (WCF)	1.0	LO	██████████	██████████
5401		Data in support of CLIN 5400				██████████

Block 5: Contract Specialist, Demetrice Parker

Code: AIR 2.5.1.8.5

Phone: 301-737-2786 Email: demetrice.parker1@navy.mil

- (1) This acquisition is a Firm-Fixed Price, full and open competitive procurement applicable to Zone 2, National Capital.
- (2) This task order is issued in accordance with the terms and conditions of contract N00178-05-D-4623. Only clauses and provisions requiring fill-ins, or unique to the task order have been included in full text in the task order.
- (3) The task order is for a total performance period of five years, inclusive of all options.
- (4) The Contract Line Item Number (CLIN) structure and Ceiling Values associated with this Task are as follows:

CLIN	Year	Period of Performance	Total Maximum Value
5000	Base	01 August 2010 – 31 July 2011	██████████
5100	Option 1	01 August 2011 - 31 July 2012	██████████
5200	Option 2	01 August 2012 - 31 July 2013	██████████
5300	Option 3	01 August 2013 - 31 July 2014	██████████
5400	Option 4	01 August 2014 - 31 July 2015	██████████
	Total		██████████

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 2 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

SECTION C DESCRIPTIONS AND SPECIFICATIONS

Notes:

- 1) All the provisions and clauses of Section C of the basic contract apply to this task order, unless otherwise specified in the task order.
- 2) Labor qualifications proposed by the awardee under Solicitation N00024-09-R-3409 are hereby incorporated by reference and shall be utilized as the standards throughout the contract term.

STATEMENT OF WORK CENTRAL TRAVEL AGENCY

1.0 BACKGROUND. The Corporation, consisting of both the Naval Air Warfare Center Aircraft Division (NAWCAD) and Naval Air Systems Command (NAVAIR), has implemented key recommendations as the result of an enterprise wide Business Process Reengineering effort. Successful accomplishment of this effort was realized, in part, by satisfying a requirement to establish centralized support and consolidation of travel related processes. The Corporation centrally located this function at the Naval Air Station (NAS) Patuxent River, MD and established a team of travel experts that are solely dedicated to providing this travel processing service to the aforementioned personnel. This team will herewith be referred to as the Central Travel Agency (CTA).

2.0 SCOPE. The CTA will provide the customer with a “one-stop shop” for travel related matters. This support structure is intended for NAWCAD and NAVAIR military and civilian employees located at Patuxent River and St. Inigoes. The CTA will continue to include help desk support for the entire NAVAIR Team across all sites.

Specifically, the contractor shall hold these primary functions: travel documents support, travel processing support, and travel customer support.

3.0 DEFINITIONS/APPLICABLE DOCUMENTS/FORMS

DEFINITIONS

Term	Definition
------	------------

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 3 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

AER	Acceptable Error Rate
Authorization	Travel Authorization
CIS	Corporate Information Systems
CONUS	Continental US
OCONUS	Outside Continental US
CTA	Central Travel Agency
DTS	Defense Travel System
IMD	Information Management Department
JFTR	Joint Federal Travel Regulations
JTR	Joint Travel Regulations
Local Voucher	One-Day Voucher
NATEC	Naval Air Test and Evaluation Center
NAVAIR	Naval Air Systems Command
NAWCAD	Naval Air Warfare Center Aircraft Division
NAWCWD	Naval Air Warfare Center Weapons Division
Navy ERP	Navy Enterprise Resource Program
Order	Travel Authorization
PAX	Patuxent River Naval Air Station
PSD	Personnel Services Detachment
SATO	Scheduled Airlines Traffic Office
TSD	Technical Support Division, Orlando
Voucher	Temporary Duty Travel Voucher/Claim

APPLICABLE DOCUMENTS

Title	Mandatory (M) or Advisory (A)
Joint Federal Travel Regulations (JFTR) Vol. I Uniformed Service members	M
Joint Travel Regulations (JTR) Vol. II DOD Civilian Personnel	M
DTMO issued instructions and manuals for Defense Travel System	M
Navy issued travel instructions	M
Command issued travel instructions	M

FORMS

Form Number	Title	Date

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 4 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

DD Form 1610	Request and Authorization for TDY Travel of DOD Personnel	June 1967
DD Form 557	Appointment/Termination Record	January 2004
DD Form 1351-2	Travel Voucher Claim Form	Current Version
SF 1164	Claim for reimbursement of expenditures for official business	Current Version
TM default form	TDY travel vouchers form	Current Version
SF 1034	Public Voucher for Purchases and Services other than Personal	Current Version
SF 182	Authorization, Agreement and Certification of Training	Current Version

4.0 REQUIREMENTS

4.1 The Defense Travel System (DTS) is a fully integrated, electronic, end-to-end travel management system that automates temporary duty travel for the Department of Defense (DOD). DTS meets unique DOD mission and security requirements within the guidelines of Federal and DOD travel policies and regulations. The contractor shall use this system to the extent possible to fulfill the requirements that are outlined in this Statement of Work. The contractor shall perform research and analysis utilizing the Navy ERP financial system to provide information required to support DTS travel information, such as rejects and traveler verifications. The contractor will use Navy ERP to input data for manual travel orders to obtain the Standard Document Number (SDN) required for the issuance of all manual travel documents.

Other systems to be used include, but are not limited to, the following:

- Navy ERP/SAP
- HEAT
- DTS on-line help; DOD Travel Passport

Other potential interfaces/authorities include:

- Comptroller
- DTS Defense Travel Management Office (DTMO)

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 5 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

- DTS Help Desk
- PSD Transportation
- PSD Fiscal
- SATO

4.2 System Maintenance. The contractor shall provide support to the functional and technical teams for the maintenance of the DTS system, including any or all of the following:

- Verify personnel prior to setting up in DTS
- Table Maintenance.
 - Includes maintaining groups (average 50 per month) and routing lists (average 50 per month), and adding /deleting individuals to/from appropriate tables within DTS (average 200 per month)).
- Report system irregularities and performance issues to the functional team for review and resolution. (daily)

4.3 Travel Authorization, Voucher and Local Voucher. The contractor shall provide support in the preparation and audit of travel authorizations, travel vouchers and local vouchers and travel processing support services (help desk). The contractor shall generate travel authorizations, travel vouchers and local vouchers in the appropriate format utilizing DTS or manually, when directed by the government point of contact. For manual travel documents, the contractor shall serve as control point for the issuance of manual travel authorization numbers (TANGO) after entering data in the Navy Enterprise Resource Program (ERP) financial management system. Completed travel orders shall be error free. Estimated travel authorizations, vouchers from authorization and local vouchers are 3500-4500 per month.

4.3.1 Travel Authorization Review The contractor will only provide support in the preparation and audit of OCONUS travel authorizations. The contractor shall work with the traveler/preparer to correct any errors that result on an OCONUS travel authorization not being completed in a timely manner as defined in section 5.2 Standards of Timeliness. The contractor will also ensure all Security and Country Clearance Requirements have been met on an OCONUS travel authorization. Estimated OCONUS Travel Authorizations are 300 per month.

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 6 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

4.3.2 The contractor shall work with the traveler/preparer to correct any errors that prevent the travel authorization, travel voucher or local voucher from successfully posting to the financial system (NavyERP) and negatively impact the traveler's reimbursement to either his/her personal bank account or his/her government travel card account.

4.3.3 The contractor shall audit travel vouchers and local vouchers. The contractor shall audit all the vouchers and local vouchers and electronically submit the vouchers/local vouchers for approval to the appropriate authority (approving official/certifying officer) as required. The contractor shall provide detail information to support any improper amounts identified on a claim and subsequently denied, to the government along with justification for the denial. The information shall be sufficient to assist the government in responding to any appeals submitted by the traveler.

4.3.4 The contractor shall provide staff on an ADHOC basis to support "one on one" training, "classroom" training, preparation of user documentation and briefings, and verification of URL links as posted on the NAVAIR Travel Home Page as required by NAVAIR/NAWCAD.

4.3.5 The contractor shall support the NAVAIR national help desk by serving as Tier II software support for all travel related inquiries for the entire NAVAIR Team: NAVAIR, NAWCAD, NAWCWD, TSD and NATEC, respond to customer inquiries relative to Appendix "O" of the JFTR/JTR and serve as a liaison between travelers/preparers and the PSD/SATO organization. Policy issues will be provided to the government point of contract for resolution prior to responding to the traveler/preparer. Inquiries and requests for service may come from various media, such as facsimile, e-mail, telephone, in-person, etc. Estimated calls are 2000 – 2500 per month.

4.4 The contractor shall provide ADHOC support to the government point of contact to assist in the documenting of various processes as required by sources internal and external to NAVAIR. The government point of contact will perform the final review.

5.0 DELIVERABLES. The following deliverables are required in support of this requirement.

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 7 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

CDRL	Title	Frequency
A001	Help Desk Metrics	Monthly
A002	Quality Assurance Metrics	Monthly
A003	Report on issues with DTS and related interfaces.	Weekly
A004	Report on issues with other systems that support travel.	Weekly

5.1 Standards of Quality. The Standards of Quality as detailed below shall serve as a guideline that the contractor shall strive to achieve. Given that all pertinent information regarding a travel order or voucher is given to the contractor by the customer, the standards are as follows:

Standards of Quality	AER
Travel Authorization is accurate and complete	2%
Travel Voucher from Authorization is accurate and complete	2%
Local Voucher is accurate and complete	2%

5.2 Standards of Timeliness. The contractor is responsible for the completion of associated tasks in a timely fashion. The standards of timeliness as outlined below shall serve as a guideline that the contractor shall strive to achieve.

5.2.1 Travel Orders. The contractor shall ensure that each OCONUS DTS travel order is in reviewed status five business days prior to the departure date or in accordance with any special instructions from the CTO. Review status is a DTS term. Prior to the start of the five day period the contractor must process the request through to the next appropriate level. Exceptions to this would include receiving the document less than five days from proceed date.

5.2.2 Travel Vouchers. The contractor shall ensure that each DTS voucher from authorization and/or local voucher is in reviewed status within five business days of receipt. Review status is a DTS term.

6.0 OTHER INFORMATION

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 8 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

6.1 Hours of Operation. Full service operational hours are 0700 – 1700, Monday through Friday to cover the NAWCAD & NAVAIR facilities.

6.2 Government Furnished Equipment. The Government will provide all supplies, as well as access to required Government-owned equipment.

6.3 Place of Performance. The physical work location will be NAVAIR/NAWCAD Patuxent River, MD.

6.4 Security. Only U.S. Citizens may perform under this contract.

6.5 Technical Point of Contact. The Government Technical Point of Contact for this requirement is:

Ms. Bonnie Petree

Naval Air Warfare Center Aircraft Division

Comptroller Department

47096 Liljencrantz Road

Patuxent River, MD 20670-1550

301-342-2311

7.0 WORK SCHEDULE

7.1 The contractor shall provide required services and staffing coverage during Normal Working Hours (NWHs). NWH's are typically 8.5 hours (including 30 minute lunch break), from 0700 – 1700 each Monday through Friday (except on legal holidays specified elsewhere). Services and staffing shall be provided for each office at least 8 hours per day (during 8.5 NWH workdays that

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 9 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	-----------------	-------

includes 30 minute lunch break).

7.2 Government Employees are allowed to voluntarily work a “Compressed Work Schedule” (CWS). CWS is an alternative work schedule to the traditional five 8.5 hour workdays (which includes a 30 minute lunch) worked per week. Under a CWS schedule an employee completes the following schedule within a two week period of time; eight weekdays are worked at 9.5 hours each (which includes a 30 minute lunch), one weekday is alternately worked as 8.5 hours (which includes a 30 minute lunch) and one weekday is not worked by the employee. The result is 80 hours worked every two weeks, with 44 work hours one week and 36 work hours the other.

7.3 The contractor awarded this contract, with agreement by the government representative, may allow its employees to work a CWS schedule. Any contractor that chooses to allow its employees to work a CWS schedule in support of this contract agrees that any additional costs associated with the implementation of the CWS schedule vice the standard schedule are unallowable costs under this contract and will not be reimbursed by the Government. Furthermore, the contractor shall comply with the requirements of the Fair Labor Standards Act and particularly with Section 7 regarding compensatory overtime. Additionally, CWS schedule shall not prevent contractor employees from providing necessary staffing and services coverage when required by the Government facility.

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 10 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION D PACKAGING AND MARKING

Packaging and marking shall be in accordance with section D of the Basic SeaPort-e Multiple Award Contract.

All deliveries shall be shipped to the Task Order Manager (TOM) at the address noted in section G, TOM Appointment.

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 11 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION E INSPECTION AND ACCEPTANCE

Note: All the provisions and clauses of Section E of the basic contract apply to this task order, unless otherwise specified in the task order, in addition to the following:

Inspection and Acceptance shall be in accordance with Section E of the Basic SeaPort-e task order.

Supplies/Services will be inspected/accepted at:

CLINS	INSPECTION AT	INSPECTION BY	ACCEPTANCE AT	ACCEPTANCE BY
5000	Destination	Government	Destination	Government
5001	Destination	Government	Destination	Government
5100	Destination	Government	Destination	Government
5101	Destination	Government	Destination	Government
5200	Destination	Government	Destination	Government
5201	Destination	Government	Destination	Government
5300	Destination	Government	Destination	Government
5301	Destination	Government	Destination	Government
5400	Destination	Government	Destination	Government
5401	Destination	Government	Destination	Government

5252.246-9514 INSPECTION AND ACCEPTANCE OF TECHNICAL DATA AND INFORMATION (NAVAIR) (FEB 1995)

Inspection and acceptance of technical data and information will be performed by the Procuring Contracting Officer (PCO) or his duly authorized representative. Inspection of technical data and information will be performed by ensuring successful completion of the requirements set forth in the DD Form 1423, Contract Data Requirements List (CDRL) and incorporation/resolution of Government review comments on the data items. Acceptance will be evidenced by execution of an unconditional DD Form 250, Material Inspection and Receiving Report, as appropriate, and/or upon receipt of a second endorsement acceptance by the PCO on the attachment to this contract entitled [N/A]. The attached form will not be used for high cost data such as drawings, specifications, and technical manuals.

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 12 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000	8/1/2010 - 7/31/2011
5100	8/1/2011 - 7/31/2012
5200	8/1/2012 - 7/31/2013
5300	8/1/2013 - 7/31/2014
5400	8/1/2014 - 7/31/2015

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

5000	8/1/2010 - 7/31/2011
5100	8/1/2011 - 7/31/2012
5200	8/1/2012 - 7/31/2013
5300	8/1/2013 - 7/31/2014
5400	8/1/2014 - 7/31/2015

Services to be performed hereunder will be provided at (NAVAIR/NAWCAD at Patuxent River, MD.)

5252.247-9505 TECHNICAL DATA AND INFORMATION (NAVAIR) (FEB 1995)

Technical Data and Information shall be delivered in accordance with the requirements of the Contract Data Requirements List, DD Form 1423, Exhibit A, attached hereto, and the following:

(a) The contractor shall concurrently deliver technical data and information per DD Form 1423, Blocks 12 and 13 (date of first/subsequent submission) to all activities listed in Block 14 of the DD Form 1423 (distribution and addresses) for each item. Complete addresses for the abbreviations in Block 14 are shown in paragraph (g) below. Additionally, the technical data shall be delivered to the following cognizant codes, who are listed in Block 6 of the DD Form 1423.

- (1) PCO, Code N/A
- (2) ACO, Code N/A

(b) Partial delivery of data is not acceptable unless specifically authorized on the DD Form 1423, or unless approved in writing by the PCO.

(c) The Government review period provided on the DD Form 1423 for each item commences upon receipt of all required data by the technical activity designated in Block 6.

(d) A copy of all other correspondence addressed to the Contracting Officer relating to data item requirements (i.e., status of delivery) shall also be provided to the codes reflected above and the technical activity responsible for the data item per Block 6, if not one of the activities listed above.

(e) The PCO reserves the right to issue unilateral modifications to change the destination codes and addresses for

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 13 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

all technical data and information at no additional cost to the Government.

(f) Unless otherwise specified in writing, rejected data items shall be resubmitted within thirty (30) days after receipt of notice of rejection.

(g) DD Form 1423, Block 14 Mailing Addresses:

Catherine Lepper
47096 Liljencrantz Road
Bldg 438, Floor 1
Patuxent River, MD 20670

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 14 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION G CONTRACT ADMINISTRATION DATA

Note: All the provisions and clauses of Section G of the Basic Seaport-E Multiple Award Contract apply to this task order, unless otherwise specified in the task order, in addition to the following:

TASK ORDER MANAGER (TOM) APPOINTMENT (JUL 2005)

(a) The Task Order Contracting Officer hereby appoints the following individual as the Task Order Manger (TOM) for this task order: Catherine "Linda" Lepper, 47096 Liljencrantz Road, Bldg 438, Floor 1, Patuxent River, MD 20670 email: Catherine.Lepper@navy.mil; Phone: 301-342-2922.

(b) The TOM is responsible for those specific functions assigned in the Task Order Manager appointment letter.

(c) Only the Task Order Contracting Officer has the authority to modify the terms of the task order. Therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract or this task order between the contractor and any other person be effective or binding on the Government. If, in the opinion of the contractor, an effort outside the existing scope of this task order is requested, the contractor shall promptly notify the Task Order Contracting Officer in writing. No action shall be taken by the contractor unless the Task Order Contracting Officer, PCO or ACO has issued a formal modification.

Note: For purposes of this task order, the term "Task Order Manager" is considered synonymous with the term "Contracting Officer's Representative".

5252.232-9511 NOTICE OF REQUIREMENTS FOR PROMPT PAYMENT (NAVAIR) (MAR 2006)

The Government anticipates that this contract will be distributed to Defense Finance and Accounting Service (DFAS) by the DOD Electronic Document Access (EDA) system. DFAS is responsible for payment of contractor invoices.

(a) In accordance with FAR Clause 52.232-33 "Payment By Electronic Funds Transfer--Central Contractor Registration", the contractor is responsible for providing updated information to the Central Contractor Register (CCR) database. Additionally, the contractor is responsible for maintaining its active status in the CCR database.

(b) If the DUNS, CAGE code, TIN or address set forth in the contract do not match the information in the CCR, then DFAS will return invoices without payment. Therefore, it is imperative that the contractor ensure the DUNS, CAGE code, TIN and contractor address on the contract are accurate and in compliance with the CCR database. Additionally, any changes/updates made to the CCR database should be communicated to the Contracting Officer for the purpose of modifying the contract to reflect the new data.

HQ G-2-2007 INVOICE INSTRUCTIONS (NAVSEA) (JAN 2008)

(a) In accordance with the clause of this contract entitled "ELECTRONIC SUBMISSION OF PAYMENT REQUESTS" (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 15 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are “Getting Started for Vendors” and “WAWF Vendor Guide”.

(c) The designated CCR EB point of contact is responsible for activating the company’s CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company’s CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company’s CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

Type of Document (*contracting officer check all that apply*)

- Invoice (FFP Supply & Service)
- Invoice and Receiving Report Combo (FFP Supply)
- Invoice as 2-in-1 (FFP Service Only)
- Cost Voucher (Cost Reimbursable, T&M , LH, or FPI)
- Receiving Report (FFP, DD250 Only)

DODAAC Codes and Inspection and Acceptance Locations (*contracting officer complete appropriate information as applicable*)

Issue DODAAC	<u>*Block 6 of TO 1155</u>
Admin DODAAC	<u>*Block 7 of TO 1155</u>
Pay Office DODAAC	<u>*Block 15 of TO 1155</u>
Inspector DODAAC	<u>*Block 6 of TO 1155</u>
Service Acceptor DODAAC	<u>*Block 6 of TO 1155</u>
Service Approver DODAAC	<u>*Block 6 of TO 1155</u>

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 16 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Ship To DODAAC	<u>N00421</u>
DCAA Auditor DODAAC	<u>N/A</u>
LPO DODAAC	<u>N/A</u>
Inspection Location	<u>See Section E</u>
Acceptance Location	<u>See Section E</u>

Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on “Send More Email Notification” and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:
Catherine.Lepper@navy.mil

(f) The contractor shall submit invoices/cost vouchers for payment per contract terms and the government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF. Final voucher submission will be approved by the ACO.

(g) The WAWF system has not yet been implemented on some Navy programs; therefore, upon written concurrence from the cognizant Procuring Contracting Officer, the Contractor is authorized to use DFAS’s WInS for electronic end to end invoicing until the functionality of WInS has been incorporated into WAWF.

(h) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866 number or the NAVSEA WAWF point of contact Margaret Morgan at (202) 781-4815 or margaret.morgan@navy.mil.

(End of Text)

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 17 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Accounting Data

SLINID	PR Number	Amount
5000	1300168701	[REDACTED]
LLA :		
AA 97X4930 NH2A 210 777770 050120 2F 000000 A00000511649		
CIN 130016870100001		

BASE Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD 01

5100	1300213939	[REDACTED]
LLA :		
AB 97X4930 NH2A 252 77777 0 050120 2F 000000 A00000806107		

MOD 01 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD 02 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD 03

5200	1300284678	[REDACTED]
LLA :		
AC 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001288951		

MOD 03 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD 04

5300	1300363187	[REDACTED]
LLA :		
AD 97X4930 NH2A 252 77777 0 050120 2F 000000 A00001848454		

MOD 04 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD 05 Funding [REDACTED]
Cumulative Funding [REDACTED]

MOD 06

5400	1300438384	[REDACTED]
LLA :		
AE 97X4930 NH2A 252 77777 0 050120 2F 000000 A00002386881		
CIN: 130043838400001		

MOD 06 Funding [REDACTED]
Cumulative Funding [REDACTED]

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 18 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION H SPECIAL CONTRACT REQUIREMENTS

Note: All the provisions and clauses of Section H of the Basic SeaPort-E Multiple Award Contract apply to this task order, unless otherwise specified in the task order, in addition to the following:

5252.216-9512 PAPERLESS CONTRACTING (JUN 2009)

Orders and requests for proposals are hereby authorized to be issued by facsimile or by electronic commerce (including e-mail and paperless methods of delivery). Nothing in this contract should be read to prohibit these types of orders. In the event of a conflict with any other provision of this contract, this clause shall govern.

To the extent the terms "written", "mailed", or "physically delivered" appear in other provisions of this contract, these terms are hereby defined to explicitly include electronic commerce, email, or paperless delivery methods.

5252.210-9501 AVAILABILITY OF UNIQUE DATA ITEM DESCRIPTIONS (UDIDs) AND DATA ITEM DESCRIPTIONS (DIDs) (NAVAIR) (OCT 2005)

Access Procedures for Acquisition Management System and Data Requirements Control List (AMSDL), DoD 5010.12-L, and DIDs listed therein. The AMSDL and all DIDs and UDIDs listed therein are available online via the Acquisition Streamlining and Standardization Information System located at <http://assist.daps.dla.mil>. To access these documents, select the Quick Search link on the site home page.

5252.211-9502 GOVERNMENT INSTALLATION WORK SCHEDULE (NAVAIR) (OCT 2005)

(a) The Holidays applicable to this contract are: New Year's Day, Martin Luther King's Birthday, President's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

(b) In the event that the contractor is prevented from performance as the result of an Executive Order or an administrative leave determination that applies to the using activity, such time may be charged to the contract as a direct cost provided such charges are consistent with the contractor's accounting practices. In the event that any of the above holidays occur on a Saturday or Sunday, then such holiday shall be observed as they are by the assigned Government employees at the using activity.

5252.243-9504 AUTHORIZED CHANGES ONLY BY THE CONTRACTING OFFICER (NAVAIR) (JAN 1992)

(a) Except as specified in paragraph (b) below, no order, statement, or conduct of Government personnel who visit the contractor's facilities or in any other manner communicates with contractor personnel during the performance of this contract shall constitute a change under the "Changes" clause of this contract.

(b) The contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this contract.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract and notwithstanding provisions contained elsewhere in this contract, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in charges incurred as a result thereof. The address and telephone number of the Contracting Officer is:

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 19 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

Melinda K. Stann
21983 Bundy Road
Building 441
Patuxent River, MD 20670
Phone: 301-757-6526
Melinda.Stann@navy.mil

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 20 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION I CONTRACT CLAUSES

Note: All the provisions and clauses of Section I of the basic contract apply to this task order, unless otherwise specified in the task order.

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 days of the end of the contract performance.

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

- (a) The Government may extend the term of this contract by written notice(s) to the Contractor within the periods specified below. If more than one option exists, each option is independent of any other option, and the Government has the right to unilaterally exercise any such option whether or not it has exercised other options.
- (b) If the Government exercises this option, the extended contract shall be considered to include this option clause.
- (c) The total duration of this contract, including the exercise of any option(s) under this clause, shall not exceed five (5) years.

5252.204-9504 DISCLOSURE OF CONTRACT INFORMATION (NAVAIR) (JAN 2007)

(a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information (e.g., announcement of contract award), regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contract, unless the Contracting Officer has given prior written approval.

(b) Requests for approval shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least ten (10) days before the proposed date for release.

(c) The Contractor agrees to include a similar requirement in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

CONTRACT NO. N00178-05-D-4623	DELIVERY ORDER NO. M802	AMENDMENT/MODIFICATION NO. 06	PAGE 21 of 21	FINAL
----------------------------------	----------------------------	----------------------------------	------------------	-------

SECTION J LIST OF ATTACHMENTS

Exhibit A - Contract Data Requirements List (CDRLs) A001 - A004 dated 20 July 2010

Attachment 1 - Quality Assurance Surveillance Plan

Attachment 2 - Small Business Subcontracting Plan